

REGULAR MEETING  
OF THE  
HILLSBOROUGH TOWNSHIP BOARD OF EDUCATION  
December 21, 2009

The Board of Education of Hillsborough Township in the county of Somerset, convened in public session on Monday, December 21, 2009 at 6:30 p.m. in the cafeteria of the Auten Road Intermediate School in the School District.

In accordance with the State's Sunshine Law, adequate notice of this meeting was provided in the Board's annual meeting notice. This notice was also provided to the Hillsborough Beacon and Courier News newspapers on December 14, 2009. The notice is also posted in the Board of Education office and a copy has been sent to the Township Clerk and Township Public Library

ROLL CALL

MEMBERS PRESENT: Frank A. Blandino, Gregory Gillette, Judith C. Haas, Margaret Hewitt, Steven D. Paget, Marc J. Rosenberg, Barbara Sargent, and Wolfgang Schneider

MEMBERS ABSENT: John Donnadio and Neil Hudes

ALSO PRESENT: Dr. Edward Forsthoffer, III, Superintendent of Schools, Dr. Lisa M. Antunes, Assistant Superintendent for Curriculum and Instruction, Mr. Scott Rocco, Assistant Superintendent for Personnel, Mr. Aiman Mahmoud, School Business Administrator/Board Secretary, and Mr. Gerald Eckert, Assistant School Business Administrator/Assistant Board Secretary

Executive Session

A motion was made by Mr. Blandino and seconded by Mr. Gillette that the board adopt a resolution to go into executive session at 6:32 p.m.

WHEREAS, the Open Public Meetings Act, Chapter 231 of the Laws of 1975 provides that a public body may exclude the public from that portion of a meeting of which the public body discusses certain matters for which confidentiality is required as permitted in Section 7B of the act.

RESOLVED, by the Board of Education of the Township of Hillsborough in the County of Somerset and State of New Jersey as follows:

1. The following matters to be discussed are a personnel settlement agreement and administrative negotiations.
2. The matters discussed in executive session shall be disclosed to the public when the need for confidentiality no longer exists.

Upon call of the roll, the motion carried with a unanimous vote recorded.

The board returned to public session at 7:30 p.m.

Approval of Minutes

A motion was made by Mrs. Haas and seconded by Mr. Gillette to approve the public meeting minutes from November 9, 2009.

Upon call of the question, the motion carried unanimously.

A motion was made by Mrs. Haas and seconded by Mr. Gillette to approve the executive session meeting minutes from November 9, 2009.

Upon call of the question, the motion carried with seven members voting in favor and Mr. Blandino abstaining.

A motion was made by Mr. Blandino and seconded by Mr. Gillette to approve the public session meeting minutes from November 16, 2009.

Upon call of the question, the motion carried unanimously.

A motion was made by Mrs. Haas and seconded by Mr. Gillette to approve the executive session meeting minutes from November 16, 2009.

Upon call of the question, the motion carried unanimously.

Correspondence

None

Board Recognition/Awards

Dr. Forsthoffer recognized the Hillsborough High School's award winning marching band which had four of its members play three numbers for the board. Dr. Forsthoffer also invited one of the band members to tell the board about the band's program for this year which is called "Legends, People Who Changed the World".

Dr. Rosenberg announced that members of the band will appear on an episode of NBC's Mercy on January 13, 2010.

Executive Session

A motion was made by Dr. Rosenberg and seconded by Mr. Gillette that the board adopt a resolution to go into executive session at 7:55 p.m.

WHEREAS, the Open Public Meetings Act, Chapter 231 of the Laws of 1975 provides that a public body may exclude the public from that portion of a meeting of which the public body discusses certain matters for which confidentiality is required as permitted in Section 7B of the act.

RESOLVED, by the Board of Education of the Township of Hillsborough in the County of Somerset and State of New Jersey as follows:

1. The following matters to be discussed are the appointment of an Interim Assistant Superintendent for Curriculum and Instruction and staffing assignments at the elementary level.
2. The matters discussed in executive session shall be disclosed to the public when the need for confidentiality no longer exists.

Upon call of the roll, the motion carried with a unanimous vote recorded.

The board reconvened in public session at 8:55 p.m.

### New Business

Kirsten Clerico, a fourth grade student at Woodfern elementary school, read a letter that she had written stating that she is upset that her teacher is being replaced midyear. She then brought forward other letters written by her classmates.

Austin Castellano, also a fourth grade student at the Woodfern elementary school, came forward to ask the board to keep the long-term substitute who has been teaching his class all year.

Dawn Clerico stated that she was concerned about her daughter losing her teacher in the middle of her fourth grade year.

Sheila Castellano stated that all of the students in the class were devastated when they heard that their teacher was being replaced.

Mr. Blandino stated that he was confident that if Dr. Forsthoffer can have the teacher continue, that he will do so.

### Superintendent's Report

Dr. Forsthoffer recognized the students who came to the podium to speak and said that he will update the parents later this week.

Dr. Forsthoffer then stated that winter officially started today and thanked the police department, the department of public works, and the district's maintenance staff for getting the town and the schools ready to open after the weekend snow storm.

Dr. Forsthoffer stated that the calendar for the 2010 - 2011 school year will be voted on tonight and stated that the first day of Rosh Hashanah should be observed.

He also stated that the first day of school has been pushed to the Tuesday after Labor Day.

Dr. Forsthoffer stated that the presentation by Kim Feltre, district science supervisor, is available on the website.

Dr. Forsthoffer extended birthday wishes to a former teacher who has recently celebrated their 103rd birthday.

Time was allowed for questions and comments from the board and public on the superintendent’s report.

Public Input on the 2010- 2011 Budget

None

Action Agenda

Public Comments

None

CURRICULUM & INSTRUCTION

A motion was made by Mrs. Hewitt and seconded by Mr. Blandino that the board of education approve the curriculum and instruction agenda as follows:

Approve the following revised English/Literacy Curriculum:

- Literacy – Grades 5 – 8
- English – Grades 9 – 12

Approve the following revised Music/Art Curriculum:

- Music – Grades K-4
- Art – Grade 5

Approve the following Course Title Change:

FROM	TO
Strings 1 and Strings 2	Orchestra

Approve the following new text:

<u>Title</u>	<u>Authors</u>	<u>Publisher</u>	<u>Date</u>	<u>Grades</u>	<u>Subject</u>
<u>The Bedford Guide for Writing Tutors</u>	Ryan, L. Zimmerelli, L.	St. Martin’s Press	2006	10-12	English

Upon call of the roll, the motion carried with a unanimous vote recorded.

## PERSONNEL

A motion was made by Mr. Blandino and seconded by Mr. Gillette that the board of education approve the personnel agenda as follows:

### Retirements and Resignations

<b>Name</b>	<b>Location</b>	<b>Position</b>	<b>Reason</b>	<b>Effective Date</b>	<b>Dates of Employment</b>
Adams, Yolanda	Business Office	Head Bookkeeper	Retiring	7/1/2010	7/1/1986 – 7/1/2010
Beauvais, Linda	High School	.333 French Teacher	Resigning	1/22/2010	11/13/2006 – 1/22/2010
Bellomo, Angelo	District	Maintenance	Resigning	2/19/2010	1/10/1977 – 2/19/2010
Devaney, Susanmarie	Business Office	Payroll Assistant	Resigning	6/30/ 2010	7/1/2003 – 6/30/2010

### Leaves of Absence

<b>Name</b>	<b>Location</b>	<b>Position</b>	<b>Type of Leave</b>	<b>Dates of Leave</b>
Antunes, Lisa	BOE Office	Assistant Superintendent for Curriculum and Instruction	Disability/FMLA	1/12/2010 – 5/4/2010
DeAntonio, Kerrie	Auten Road Intermediate School	Special Ed. Teacher	Disability/FMLA	1/11/2010 – 4/30/2010
Gallagher, Marie	Middle School	Spanish Teacher	FMLA	1/4/2010 – 2/26/2010
Hazall, Jennifer	Amsterdam School	Grade 4 Teacher	Disability/FMLA	4/19/2010 – 6/30/2010
Kurasinska, Jozefa	Woodfern School	Custodian	FMLA	12/1/2009 – 12/31/2009
Melhuish, Monica	High School	Math Teacher	Disability/FMLA	1/28/2010 – 6/11/2010
Raichel, Kathy	Triangle School	.5 Instructional Assistant	Intermittent FMLA	11/23/2009 – 1/31/2010
Rhodes, Susan	Middle School	Special Ed. Teacher	FMLA	1/4/2010 – 3/26/2010
Robinson, Rebecca	Woods Road School	Special Ed. Teacher	Disability LOA	5/17/2010 – 6/30/2010
Russo, Paige	Sunnymead School	Grade 3 Teacher	Disability/FMLA	2/10/2010 – 6/30/2010
Smith, Moira	High School	Math Teacher	Disability/FMLA	4/6/2010 – 6/30/2010

### Revised Leaves of Absence

<b>Name</b>	<b>Location</b>	<b>Position</b>	<b>Type of Leave</b>	<b>From Effective</b>	<b>To Effective</b>
Benet, Laurel	Woods Road/ Sunnymead Schools	ASI	Disability LOA	9/30/2009 – 11/25/2009	9/30/2009 – 12/23/2009
DiBenedetto, Heather	Middle School	Special Ed. Teacher	Disability/FMLA/CCLOA	12/7/2009 – 4/30/2010	12/7/2009 – 6/30/2010
Kleszcz, Anna	High School	Custodian	FMLA	10/1/2009 –	10/1/2009 –

Name	Location	Position	Type of Leave	From Effective	To Effective
				11/15/2009	12/15/2009
Packard, Bonnie	Woodfern/Triangle Schools	Speech Teacher	FMLA	10/29/2009 – 12/1/2009	10/29/2009 – 12/23/2009
Sfraga, Katie	Triangle School	ASI	Disability/FMLA	9/8/2009 – 12/23/2009	9/8/2009 – 11/30/2009

Revised Long Term Substitute

Name	Location	Position	Replacing	From Effective	To Effective	Salary
Freitag, Marissa	Middle School	LTS – Special Ed. Teacher	H. DiBenedetto (LOA)	12/14/2009 – 4/30/2010	12/14/2009 – 6/30/2010	\$48,610 Pro Rated BA Step 1
Fradella-Vega, Elizabeth	Triangle School	LTS - ASI	K. Sfraga (LOA)	9/8/2009 – 12/23/2009	9/8/2009 – 11/30/2009	\$48,610 Pro Rated BA Step 1
Wright, Kim	Sunnymead/Woods Road Schools	LTS – ASI	L. Benet (LOA)	10/1/2009 – 11/25/2009	10/1/2009 – 12/23/2009	\$48,610 Pro Rated BA Step 1

Revised Contract

Name	Location	Position	From	To	Salary
Reyes, Rafael	Sunnymead School	Building Custodian	7/1/2009 – 12/31/2009	7/1/2009 – 6/30/2010	\$56,571 Step 14

Rescind Contract

Name	Location	Position	Effective	Salary
Shovlin, Kristin	Amsterdam School	LTS – Grade 3 Teacher	1/4/2010 – 6/30/2010	\$48,610 Pro Rated BA Step 1

Termination of Contract

Name	Location	Position	Effective	Salary
Balut, Jan	High School	Custodian	12/31/2009	\$30,396 Step 3

Appointments 2009-2010

Approve the appointment of the following personnel for the 2009-2010 school year. The appointment of those marked with an (\*) will be contingent upon approval as per N.J.S.A. 18A:6-7.2 et. Seq.

Teacher

<b>Name</b>	<b>Location</b>	<b>Position</b>	<b>Replacing</b>	<b>Effective</b>	<b>Salary</b>
Wika, Natalie	High School	.333 Italian Teacher	Extra Teaching Period	2/1/2010 – 6/30/1010	\$48,610 Pro Rated BA Step 1

Long Term Substitutes

<b>Name</b>	<b>Location</b>	<b>Position</b>	<b>Replacing</b>	<b>Effective</b>	<b>Salary</b>
Boon, Marlene	Triangle School	LTS – Instructional Asst.	O. Pitcherello (LOA)	1/25/2010 – 4/30/2010	\$26,099 Pro Rated Step 1
Davey, Ashley	Amsterdam School	LTS – Grade 3 Teacher	L. Caudill (LOA)	1/4/2010 – 6/30/2010	\$48,610 Pro Rated BA Step 1
Pinto, Cory	Middle School	LTS – Music Teacher	T. Baker (LOA)	1/4/2010 – 6/30/2010	\$48,610 Pro Rated BA Step 1
Postiglione, Elizabeth	Middle School	LTS-Special Ed. Teacher	S. Rhodes (LOA)	1/4/2010 – 3/26/2010	\$48,610 Pro Rated BA Step 1
Stanislaski, James	Middle School	LTS – Special Ed. Teacher	K. Guiton (LOA)	1/4/2010 – 4/30/2010	\$48,610 Pro Rated BA Step 1
Toke, Kay	Auten Road Intermediate School	LTS – Special Ed. Teacher	K. DeAntonio (LOA)	1/11/2010 – 4/30/2010	\$48,610 Pro Rated BA Step 1

Instructional Assistant

<b>Name</b>	<b>Location</b>	<b>Position</b>	<b>Replacing</b>	<b>Effective</b>	<b>Salary</b>
Burgess, Lisa	Amsterdam School	.5 Instructional Assistant	New Position	12/22/2009 – 6/30/2010	\$26,099 Pro Rated Step 1
Williams, Alyson	Triangle School	.5 Instructional Assistant	New Position	12/22/2009 – 6/30/2010	\$26,099 Pro Rated Step 1

Custodian

<b>Name</b>	<b>Location</b>	<b>Position</b>	<b>Replacing</b>	<b>Effective</b>	<b>Salary</b>
Ugalde, Mayra	High School	Custodian	Brian Lorig (resigned)	1/25/2010 – 6/30/2010	\$29,596 Pro Rated Step 1

Volunteer Coach

<b>Name</b>	<b>Location</b>	<b>Position</b>	<b>Replacing</b>	<b>Effective</b>	<b>Salary</b>
Kuehne, Patrick	High School	Volunteer Swim Coach	N/A	2009-2010 Season	N/A

Co Curricular Advisor

<b>Name</b>	<b>Location</b>	<b>Position</b>	<b>Replacing</b>	<b>Effective</b>	<b>Stipend</b>
Moore, Valerie	High School	Ski Club Advisor	N/A	2009-2010	N/A
Moretti, Nicole	High School	Ski Club Advisor	N/A	2009-2010	N/A
Sheridan, Joan	High School	Ski Club Advisor	N/A	2009-2010	N/A

Substitutes

<b>Teachers - \$80/day</b>					
Cecchetti, Nicole	Kuehne, Patrick		Pugliese, Jaclyn		Shovlin, Kristen
Vitale, John	Vega, Elizabeth				
<b>Instructional Assistants - \$80/day</b>		<b>Nurses - \$100/day</b>		<b>Bus Driver - \$20/hour</b>	
Shovlin, Kristen		Ramirez, Monika		N/A	
<b>Library Assistants - \$11.72/hour</b>		<b>Bus Aides - \$19.90/hour</b>	<b>Lunch Aide - 7.90/hour</b>	<b>Custodians - 9.35/hour</b>	
N/A		N/A	Randazzo, MaryAnn	N/A	
<b>Secretary \$10.25/hour</b>					
N/A					



Mentor

<b>Mentor</b>	<b>Mentee</b>
Angosto, Jamie	Davey, Ashley
Glinzman, Linda	Martin, Melanie
Strunk, Maria	Pinto, Cory

Student Teachers

<b>Name</b>	<b>University</b>	<b>Grade Level/Subject Area</b>	<b>School</b>	<b>Effective</b>	<b>Cooperating Administrator/ Teacher</b>
Collins, Dennis	The College of New Jersey	Administrative Internship	Middle School	1/4/2010 – 6/30/2010	Joseph Trybulski
Corby, Michael	The College of New Jersey	Grades 9-12 Math	High School	1/19/2010 – 5/7/2010	Joanne Brush
Ghazi, Caitlin	The College of New Jersey	Elementary Ed.	Amsterdam School	1/19/2010 – 5/7/2010	Bethany Bossio
Gramlich, Megan	Rider University	Elementary Ed.	Triangle School	1/25/2010 – 4/30/2010	Lora Sozio
Shulman, Melissa	The College of New Jersey	Elementary Ed.	Woods Road School	1/19/2010 – 4/30/2010	Marybeth Miele
Townsend, Kyle	The College of New Jersey	Grades 9-12 English	High School	1/19/2010 – 4/30/2010	April Croman/Diane Bavier
Ullmeyer, Julie	The College of New Jersey	Administrative Internship	High School	1/4/2010 – 6/30/2010	Michael Simborski

Administration

Anthony Feltre, Vice Principal, Hillsborough Middle School, effective February 22, 2010, or sooner if replaced by present district, replacing Christopher Carey (in-district transfer).

SALARY: \$88,000

PRO-RATED

Summer Enrichment Program – 2010

<b>Name</b>	<b>Position</b>	<b>Building</b>	<b>Effective</b>	<b>Stipend</b>
Mele, Amy	Assistant Coordinator	Middle School	1/2010 – 8/2010	\$3,000
Niemiec, Margaret	Coordinator	Middle School	1/2010 – 8/2010	\$5,500

Extra Period Coverage

<b>Name</b>	<b>Position</b>	<b>Building</b>	<b>Replacing</b>	<b>Extra Coverage</b>	<b>Effective</b>
Ford, Diane	Speech Teacher	District	B. Packard (LOA)	3 hours/per week	10/16/2009 – 11/17/2009
Libeskind, Julia	Speech Teacher	District	B. Packard (LOA)	4.5 hours/per week	10/15/2009 – 11/20/2009
MacCrea, Amy	Instructional Asst.	Hillsborough Elementary School	After School Support (resolution)	3 hours/week	9/1/2009 – 10/31/2009
MacCrea, Amy	Instructional Asst.	Hillsborough Elementary School	After School Support (resolution)	2 hours/week	11/1/2009 – 6/30/2010
Smyth, Donna	Special Ed. Teacher	Woods Road School – Wilson Instructor	M. Binkley (LOA)	27 hours	9/14/2009 – 10/23/2009

Upon call of the roll, the motion carried with a unanimous vote recorded.

Appointments

A motion was made by Dr. Rosenberg and seconded by Mr. Schneider to approve the following appointment

Administration

Leonore Johnston, Interim Assistant Superintendent for Curriculum & Instruction, effective January 12, 2010, replacing Lisa M. Antunes, leave of absence.

SALARY: \$150.00/per diem

PRO-RATED

Upon call of the roll, the motion failed with five members voting in favor, Mrs. Hewitt abstaining, and Mrs. Haas and Mr. Schneider voting against.

FINANCE

A motion was made by Mr. Gillette and seconded by Mr. Blandino that the board of education approve the finance agenda as follows:

Acceptance of Monthly Financial Reports

Accept the monthly financial reports of the School Business Administrator/Board Secretary and the Treasurer of School Moneys for the month of November 30, 2009 and in compliance with N.J.A.C. 6:20-2.13 (e) that the Board of Education certify that no major account or fund has been overexpended and that as of this report, sufficient funds are available to meet the district's financial obligation for the remainder of this fiscal year.

Approval of Monthly Bills

Approval the monthly bills as reviewed by the finance committee as follows:

General Operating: \$10,410,855.88

Approval of Line Item Transfers

Approve the following line item transfers in the 2009-10 general fund budget as submitted on Schedule III-A.

Joint Transportation Agreement

Approve the joint transportation agreement with Camden County Educational Services Commission as submitted on Schedule III-B.

2009-10 Transportation Renewal Agreement

Approve the following transportation renewal agreement:

<u>Contractor</u>	<u>Multi Contract #</u>	<u>Contract Route #</u>	<u>2008-09 Annual Cost</u>	<u>CPI 3.30%</u>	<u>2009-10 Annual Cost</u>
First Student	C03C	HS33	\$9,491	\$313	\$9,804

Acceptance of Annual Audit

Accept the Comprehensive Annual Financial Report for Millstone Borough School District for the period ending June 30, 2009 as submitted by Nisivoccia & Company, LLP.

Recommendations

None

Sale of Avaya Phone Equipment

In accordance with NJ Statute 18A:18A-45 “Manner and Method of Sale”, the following bids were received on December 15, 2009 for the sale of the district’s obsolete Avaya telephone system:

<u>Bidder</u>	<u>Amount</u>
OSI	\$5,010.00
Vito Magnotti	\$119.00

Award the bid to OSI for the sale of the district’s obsolete Avaya telephone system in the amount of \$5,010.00.

Cooperative Purchasing Agreement

Approve the cooperative purchasing agreement/resolution with the Middlesex Regional Educational Services Commission as submitted on Schedule III-C.

Upon call of the roll, the motion carried with a unanimous vote recorded.

ADMINISTRATIVE

A motion was made by Mr. Blandino and seconded by Mrs. Hewitt that the board of education approve the administrative agenda as follows:

Approve the Professional Travel Related Expenses as Listed:

Approve the Professional Travel Related Expenses as listed on Schedule IV-A.

Policies

The policy committee has recommended the following policies be included for consideration for second reading as follows:

<u>Schedule</u>	<u>Policy #</u>	<u>Policy Name</u>
<i>IV-B</i>	5111	Eligibility of Resident/Nonresident Pupils
<i>IV-C</i>	5130	Withdrawal from School
<i>IV-D</i>	5460	High School Graduation
<i>IV-E</i>	5465	Early Graduation

Approve Overnight Trip as Listed

<u>Schedule</u>	<u>School</u>	<u>Group/Team</u>	<u>Destination</u>	<u>Dates</u>
<i>IV-F</i>	HHS	Winterguard Regional	Trumbull High School Trumbull, CT	2/5/2010 – 2/7/2010
<i>IV-G</i>	HHS	Cheer Team	Walt Disney World Orlando, FL	2/12/2010 – 2/16/2010
<i>IV-H</i>	HHS	Ski Club	Wildcat Ski Area Gorham, NH	2/12/2010- 2/15/2010

Schedule	School	Group/Team	Destination	Dates
<i>IV-I</i>	HMS	Team 7C	Fairview Lakes YMCA Newton, NJ	3/25/2010 – 3/26/2010
<i>IV-J</i>	HHS	Varsity Baseball Team	Forrest Park High School Woodbridge, VA	3/12/2010 – 2/15/2010

Approve Field Trip Destinations as Listed:

Destination
• Patriots’ Theatre/War Memorial, Trenton, NJ
• Churchville Nature Center, Churchville, PA
• Amwell Mall, Hillsborough, NJ
• Lenni Lenape Village, Churchville, PA
• Mercer County Community College, West Windsor, NJ
• Palace Theatre, New York, NY
• Woodbridge Community Center, Woodbridge, NJ
• Forest Resource Education Center, Jackson, NJ

Acceptance of Donations:

Accept the following donations:

<u>DONOR</u>	<u>DESCRIPTION</u>
Tammy Hammer	Computer Monitor
Frank Blandino	3 CRT Monitors

Participation Agreement for Cooperative Purchasing of Telecommunication Services (ACT)

Approve the participation agreement for the cooperative purchasing of telecommunication services with the Alliance for Competitive Telecommunications with the Monmouth-Ocean Educational Services Commission and the New Jersey Association of School Business Officials as listed on Schedule IV-K.

Remove from the table the motion to table the approval of the 2010-2011 district calendar.

Approve the 2010-2011 district calendar as listed on Schedule IV-L

Professional Consulting Agreement

The following quotes were received for professional consulting services for the purpose of developing an administrative compensation package:

<u>Vendor</u>	<u>Quote</u>
JER Associates	\$15,000
Jason E. Glass Consulting	\$5,650

Award a contract to Jason E. Glass consulting for its low bid of \$5,650 for consulting services for the purpose of developing an administrative compensation package.

Upon call of the roll, the motion carried with a unanimous vote recorded.

INFORMATIONAL

Enrollment – November 2009 – Attachment 1

Suspensions – November 2009 – Attachment 2

How to Make the Most out of HHS – Attachment 3

Life Skills Reports – Attachment 4

Current newspaper articles – Attachment 5

Emergency drills were held during the month of November as follows:

School	Dates	Times
Amsterdam School	November 9, 2009	2 minutes
	November 10, 2009	2 minutes
Auten Road Intermediate	November 16, 2009	3 minutes 43 seconds
	November 17, 2009	3 minutes 20 seconds
Hillsborough Elementary	November 9, 2009	1 minute 12 seconds
	November 17, 2009	1 minute 35 seconds
Sunnymead School	November 16, 2009	1 minute 58 seconds
	November 18, 2009	1 minute 25 seconds
Triangle Elementary	November 9, 2009	1 minute 48 seconds
	November 17, 2009	1 minute 51 seconds
Woodfern Elementary	November 9, 2009	1 minute 10 seconds
	November 18, 2009	1 minute 15 seconds
Woods Road Elementary	November 16, 2009	2 minutes 45 seconds
	November 18, 2009	2 minutes 30 seconds
Hillsborough Middle School	November 20, 2009	2 minutes 18 seconds
	November 30, 2009	2 minutes 21 seconds
Hillsborough High School	November 17, 2009	3 minutes 30 seconds
	November 23, 2009	3 minutes 24 seconds

Containment drills were held during the month of November as follows:

- Triangle School – November 30, 2009
- Sunnymead School – November 30, 2009
- Woodfern Elementary – November 18, 2009
- Woods Road School – November 11, 2009

Regular Meeting

December 21, 2009

Old Business

None

Adjournment

A motion was made by Dr. Rosenberg and seconded by Mr. Gillette to adjourn the meeting at 9:25 pm.

Upon call of the question, the motion carried unanimously.

Respectfully submitted,

Aiman Mahmoud  
School Business Administrator/  
Board Secretary